



## Information Security and Personal Information Protection

### Basic Stance

The Teijin Group clearly understands the kind of important information that needs to be protected within its business operations. Based on that understanding, the Group has enacted measures to prevent information leaks from both hard and soft perspectives.\*1 At the same time, the Group is promoting an appropriate response to personal information protection laws, which are diversifying on a global basis.\*2

### Major Initiatives

In each of the Company's divisions, we decide upon the person responsible for IT, the person responsible for personal information protection, and the person responsible for the management of trade secrets. Every year, these persons check the management status of information assets such as information systems, networks, facilities, personal information, and trade secrets. Moreover, the Corporate Audit Department conducts yearly audits of information security and personal information protection at all Group companies.

In fiscal 2019, we worked to enhance our security servers and more thoroughly enforce trade secret management in Japan based on the Trade Secret Protection Handbook. At overseas Group companies, we commenced efforts to survey the status of trade secret management, paying close attention to the laws and

regulations related to trade secret management in each country.

In addition, we implemented multiple training sessions Groupwide based on the assumption of a targeted e-mail attack. This training aimed to have our employees experience what a targeted e-mail attack was like and improve their awareness of such attacks. We also reconfirmed the process for enacting countermeasures in the event of an emergency so that our employees can appropriately handle and report any issue. Furthermore, we established the months of July, August, and September as information security awareness months, and during this time we held group learning sessions at each office. In fiscal 2019, there were no substantial leaks of information due to external cyberattacks or other threats.

\*1 From a hard perspective, we are promoting physical measures such as establishing security systems to protect against cyberattacks and enhancing our office security. From a soft perspective, we are establishing rules through guidelines and handbooks and implementing educational activities and other types of training regarding these rules.

\*2 In addition to the General Data Protection Regulation (GDPR) in the EU, similar regulations are becoming widespread in the United States, China, and Southeast Asia. In light of these developments, the Group is responding to the various regulations in each country using the response to the GDPR in Europe as a guideline on how to do so.



Information Security and Personal Information Protection  
<https://www.teijin.com/csr/social/compliance/#anc-05>



## Security, Disaster Prevention, and Occupational Safety Activities

### Basic Stance

The Teijin Group prioritizes safety above all else. To that end, the Group is ensuring safety based on three initiatives: (1) recognize and specify risks to the organization and take swift action to prevent them from materializing; (2) take appropriate countermeasures for accidents and disasters that occurred, thoroughly investigate their causes, and steadily implement measures to prevent a recurrence; and (3) continuously improve safety management within the PMI\* of acquired companies and new business development.

### Major Initiatives

We have established Groupwide Disaster-Prevention Guidelines. Based on these guidelines, we design plans relating to preventative measures, such as disaster-prevention assessment, earthquake countermeasures, and fire prevention. In addition, we plan and implement initiatives such as the strengthening of disaster-prevention training and drills and the upgrading of fire-prevention equipment. Each business group and manufacturing site manages the implementation status and achievements of these disaster-prevention activities and gives guidance to improve any areas of noncompliance. Additionally, in order to prevent

occupational accidents, we carry out safety promotion activities including the "5S" initiatives (referring to the five Japanese words *seiri, seiton, seiso, seiketsu, and shitsuke*, which correspond to organization, tidiness, cleanliness, hygiene, and discipline). We also strive to improve the safety of machinery and equipment, raise the level of individual sensitivity to dangers, and enhance communication in the workplace. In these ways, we aim to eliminate occupational accidents within the Group. The results of these initiatives are audited at the end of each fiscal year.

\* Post-merger integration



Security and Disaster Prevention  
<https://www.teijin.com/csr/environment/disaster.html>

Occupational Safety Activities  
<https://www.teijin.com/csr/environment/safety.html>

### VOICE

#### Mark Klemmer

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My staff members and I have studied Japan's 5S initiatives, and are engaging in 6S activities that add "safety" to these initiatives. By doing so, we have been receiving high praise from customers who visit our worksite. Pursuing safety and quality is precisely what our business is all about, and going forward, I would like to establish environments in which all employees can work in a sustainable manner.

